



ALL SAINTS HERITAGE CENTRE

Exhibit Applicant Information

The All Saints Heritage Centre in Clonbur, Co Galway facility is available for fine art exhibits. Whether as an independent artists or as a group show, our historic and versatile facilities provide an intimate and character-filled setting to showcase your work.

All Saints Heritage Centre is operated by Ionad Cultúr agus Dearadh An Fháirche CFTR. ASHC/ICDF is governed by a volunteer Board of Directors; our programs are delivered by teams of volunteers in collaboration with our cultural and funding partners.

Charitable Purpose: Our constitutionally defined charitable remit is to develop access to, promote and support Culture, Heritage, the Irish Language, and Performing and Visual Arts. Additionally, we are constitutionally committed to the conservation and maintenance of our registered historical building.

Registered Charity: We are officially recognised as a charitable organisation, registered with the Charities Regulatory Authority in Ireland. Our Registered Charity Number (RCN) is 20065669. You can verify our charity status and learn more about our organisation by visiting the Charities Regulatory Authority's website. [Click here to access our charity registration.](#)

The hosting of fine art exhibits is within the remit, and enthusiastically supported! Our goal is to include in our annual programme a mix of emerging artists, and established artists. In both cases, it is imperative that a clear understanding of the operational aspects of the exhibit are well understood and agreed upon prior to execution of a contract for hire of All Saints Heritage Centre for an exhibit.

Types of Exhibits

All Saints Heritage Centre welcomes exhibits of 2 and 3 dimensional works. We consider 3 dimensional works depending on scale. Although installations and performative exhibitions are possible, our small venue size may limit options within this modality.

In all cases, as a heritage building, no exhibit can mount items on the walls or any structural surface using nails, tape, blue tac or any other form of invasive installation that adheres to or may damage the structure of the building. No flames of any sort may be used on the premises.

The Board of Directors at their sole discretion hold the final decision as to goodness of fit for exhibit content. Exhibits are either accepted in their entirety, or deemed not a good fit for the venue. The decision of the Board of Directors is final.

Facilities Available

Space

Our exhibit space is an open rectangle

- 9.30 m x 5.5 m
- 30.5 feet x 17.9 feet
- The apex of cathedral ceiling is 9.556 m.

	Width	Height	Depth
Stage	162.5 inches	8 inches	94 inches
	413 cm	20 cm	239 cm
Front Door	45 inches	78 – 194 inches	
	114 cm	198 - 492 cm	
Side Entrance Door	24 inches	68 inches	
	61 cm	173 cm	
Interior Door (corresponds to side entrance):	60 inches	84 inches	
	152.4 cm	213.36 cm	

The ceiling is pitched, with arched beams transversing the interior. There are deep seated leaded glass windows along the north and south walls, with the sills 48 inches 122 cm from the floor.

There is a small bathroom in the vestry, with a full-sized accessibility bathroom in a second building.

There is a lush and gracious outdoor area surrounding our building that is conducive to outdoor events. Contact us for more details should an outdoor event suit you.

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Lighting

The following lighting equipment is available to you during your exhibit:

- The room is lit by 8 colour-tunable stage spots set high in the ceiling.
- We have 6 battery powered led stage lights that can be placed as desired around the room, also colour tunable.
- 21 (twenty one) LED battery powered picture lights that mount on the exhibit frames.
- We also have two bars of high powered stage spot lights mountable on light stands/crosstrees. Not color tunable.

The technical specifications for the lighting equipment is:

- Stage lights, 4x Octagon, LED Stairville (shutters and case)
 - Octagon 36x1w cw/ww Tourpack - spotlights with stands and crosstrees
- Sound desk, DMX Controller, Stairville, DMX-Master II ENC
- Lighting Control Desk, LED Commander 50717, Showtec
- Spot Light, Showtec Luna Par 60 Q4, fixed ceiling mounted, controlled by light desk (QTY 8)
 - 120 watt RGBW COB LED Spot with a wide 90° beam angle, suitable as washlight and. Controlled via DMX. Equipped with a Red, Green, Blue and White colour engine, 0–100 % dimmer capable of subtle pastels to punchy saturates, perfectly suitable for colour mixing for lighting objects.
- spot/ upright, freestanding, RGBW, battery powered, wireless DMX, Eventlite Showtec 4/10 Q4 Wireless and charging case

- battery powered RGBW spot with wireless DMX in a freestanding aluminium housing. Due to its built-in battery and Wireless DMX module (from Wireless Solutions) you do not need any cables
- the battery will last at least 12 hours on a single colour when it is fully charged, 6 hours under RGBW mode.
- Can be tilted 25° which is useful to uplight a wall or object.
- Picture Lights: Honwell brand
 - 200 Lumens, 28 super bright SMD LEDs
 - 1.5W
 - 3 lighting modes: 3000K warm white light, 4300K natural white light and 8000K cool white light.
 - 5-6 hours charging time to become fully charged.
 - 10 hrs run time when on full brightness.

Exhibit Equipment

All Saints Heritage Centre has custom, free standing exhibit equipment that is approximately

- 75.5 linear feet
- 23 linear meters

As a heritage building, nothing can be attached to the walls. Our exhibit equipment is made up of uprights optimally spaced to ensure their load bearing capacity and to follow the contours of 3 of the 4 walls that make up the exhibit space (with the fourth wall being the entrance wall, no exhibit hanging equipment is placed there).

The equipment is designed to allow artwork to be hung at the viewing height of 48 inches/ 122 cm from the floor. However, the two horizontal supports (on which you hang your artwork) can be spaced at customizable intervals to accommodate small works up to very large works.

The equipment is a neutral white.

Reception Event

We encourage artists to plan for an opening night reception. Wine and Cheese evenings with a ‘meet the artist’ structure are a successful format.

Dates and Duration

All Saints Heritage Centre is a multi-use facility with a full calendar of performances, workshops, exhibits, concerts and festivals. We will make every effort to accommodate your preferred exhibit dates, but must balance our building use across our charitable objectives.

We recommend a minimum of 3 days exhibit

- opening reception evening (exhibit hung during the day)
- 2 days of exhibit hours
- (final day to remove exhibit)

Longer exhibit schedules are possible, but subject to our events calendaring.

Fees

Commissions

All Saints Heritage Centre charges a 15% commission fee for all works sold or commissioned as a result of the exhibit. This is defined as sold or commissioned during the days of the exhibit.

Minimum Rate

There is a minimum rate of €250 per 2 day exhibit. This is not additive to the commission. 2 Day Exhibit= [1 day installation and opening reception+ 2 day exhibit + 1 day de-installation]

For example:

- if an artist sells €3,500 worth of works during a 2 day exhibit, 15% is €525.
 - €250 has already been paid as deposit
 - The sum €275 is due and payable within 14 days of the close of the exhibit
- if an artist sells €300 worth of works during a 2 day exhibit, 15% is €45.
 - €250 has already been paid as deposit
 - No additional fees are owed

Deposit

Your exhibit dates are reserved for you when your deposit of the Minimum Rate €250 has been received from you. We strongly recommend making the deposit at least 60 days prior to your desired date, as our calendar tends to fill up. The exhibit year is generally scheduled in October of the prior year, but changes in schedules and other factors may cause an exhibit date to come available during the current year.

Facilities Cleaning

The building will be clean and ready to use when you begin installation. You are responsible for turning it back in the same condition, with bathrooms, floors, and surfaces clean and ready to use, all bins empty of trash and debris removed from the premises. Should additional cleaning be required after your exhibit, you will be charged a €65 cleaning fee.

If you would like to pre-arrange a post event cleaning for the €65 cleaning fee, please notify us 2 weeks prior to your exhibit.

Insurance & Legal Responsibility

Ionad Cultúr agus Dearadh An Fháirche /All Saints Heritage Centre maintains a heritage site and events liability insurance policy. However, it will not cover your artwork while on exhibition. It is recommended that should this be an important coverage for you, that you secure your own insurance.

Please note: your artwork is not insured for damage or loss while at All Saints Heritage Centre.

Staffing your Exhibit

You will be assigned a Liaison to coordinate facilities issues for your exhibit. Staffing your exhibit is entirely your responsibility. We recommend the following staffing model:

We do not provide staff to monitor your art work while the building is closed.

	Number of People	Your Volunteer Names
Hanging the Exhibit while somewhat dependent on the exhibit material, a minimum of three persons is useful	3	1. _____ 2. _____ 3. _____
Opening Reception <ul style="list-style-type: none">• the artist• a sales/commissions/guest book coordinator• refreshments coordinator to keep glasses filled, refreshments stocked, litter removal	3	1. _____ 2. _____ 3. _____

Exhibit Hours (1 -2 people) <ul style="list-style-type: none"> the artist or representative a back up for at least a portion of the exhibit hours to allow for breaks and meals 	2	1. _____ 2. _____
Exhibit breakdown while somewhat dependent on the exhibit material, a minimum of three persons is useful	3	1. _____ 2. _____ 3. _____

Publicity

All posters, social media posts, etc. must include the All Saints logo, which we will provide to you. We have a template for posters, flyers and media posts that include our logo. We can provide these to you.

If you would like us to produce a set of posters, flyers and the social media, we can discuss the fees associated with this.

To support the All Saints Heritage Centre social media promotion of your exhibit, you will be asked to create, 4 weeks ahead of your exhibit date

- 8 short descriptive paragraphs (each 3-5 sentences, between 50 -150 word count) to populate social media
- 5-8 digital images of your work
- 1-3 digital images of you, either a headshot, or you at work creating your art.

Questions and Exhibit Planning

Do you have questions that we have not answered here? Would you like to discuss the potential for your exhibit at All Saints Heritage Centre? We would be delighted to chat with you! Email us at

info@allsaintsheritagecentre.com

Include a contact email and phone number, and we will get back to you promptly.

Contact Us

ALL SAINTS HERITAGE CENTRE

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Find our event and activity announcements here:

url: allsaintsheritagecentre.com

Facebook: www.facebook.com/allsaintsclonbur

Instagram: www.instagram.com/allsaintsheritagecentre/

Twitter: @allsaintclonbur

Never miss another ASHC event, workshop, or concert. Subscribe to our monthly newsletter:
<http://eepurl.com/it3l3g>

Company Registration No.315890

Reg. Charity No. 20065669 / CHY17569

Revenue Reg. No. 6335890J

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